



# State Combined Campaign Pledge Report Envelope

Agency: \_\_\_\_\_

Date: \_\_\_\_\_

Partial Report

Final Report

Submitted by: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_

Method of Payment	Number of Contributors	Cash/Check Contributions	Credit Card Contributions	Payroll Deduction Contributions	Total Contributions
Cash/Check Contributions					
Credit Cards					
Payroll Deductions					
<b>Totals</b>					

1. Recap all contributions for each pledge form enclosed by category and amount in the space provided above. **DO NOT INCLUDE AMOUNTS PREVIOUSLY REPORTED.**
2. Enclose WHITE and YELLOW copies of all contributor pledge forms and all cash/checks or bank verified deposit slip(s) in this envelope and seal. Please make sure YELLOW forms are legible before they leave your office.
3. Make a copy of this envelope and deposit slip(s) for your records.
4. Make sure your agency/department name or number appear on all reports, deposit slips and pledge forms.
5. Verify the above totals with all enclosed forms.
6. **Forward this envelope and its contents to your agency/departmental State Combined Campaign Coordinator:**

If you have any questions, feel free to contact the Statewide Campaign Manager.  
 Phone: 334-269-4505 Fax: 334-269-4410  
 Address: State Combined Campaign, 8 Commerce Street, Suite 1140, Montgomery AL 36104  
 Email: [bbooker@unitedwaysal.org](mailto:bbooker@unitedwaysal.org) or [shamer@unitedwaysal.org](mailto:shamer@unitedwaysal.org)  
 Web: [www.statecombinedcampaign.org](http://www.statecombinedcampaign.org)